



# Association of Anglican Musicians

Conference 2010 | Hartford | June 20-24

## EXHIBITION SPACE INFORMATION SHEET

### *General Information*

- ❖ The 2010 AAM Conference Exhibit Space is the Connecticut Ballroom on the 2<sup>nd</sup> Floor of the Hilton Hartford Hotel.
- ❖ The fee for each display space ranges from \$450 for the week. Exhibitors who are AAM members in good standing receive a 50% discount on the cost of each display area.
- ❖ Each display area includes one table, two chairs, linen, skirting, water, glasses, pencils and pads, and, if requested, access to an electrical outlet.
- ❖ Exhibit Space is available for set-up beginning at 8 AM on Sunday, June 20. Breakdown Thursday evening, June 24 or Friday, June 25 from 8 AM – 1 PM.
- ❖ Display spaces are adjacent to cash bars and hospitality area.
- ❖ Please provide headphones for all sound-generating displays.

### *Conference Registration*

Exhibitors wishing to attend conference events may either register for the conference or purchase tickets for single events. See [www.aamhartford2010.org](http://www.aamhartford2010.org) for complete registration and event information.

### *Hotel*

For hotel reservations, visit <http://www.hilton.com/en/hi/groups/personalized/HFDHHHF-AAM-20100619/index.jhtml> or call 860-728-5151 and reference Group Name: Association of Anglican Musicians. This information is accessible through the conference website, [www.aamhartford2010.org](http://www.aamhartford2010.org)

### *Conference Book Advertising*

Conference Book Advertising is available at a 25% discount (covers excluded). The book will automatically contain a list of exhibitors. If you wish to place a separate ad, please visit the conference website, [www.aamhartford2010.org](http://www.aamhartford2010.org), for forms and more information.

### *Exhibit Hours*

Sunday, June 20	9:30 PM – 11:30 PM
Monday, June 21	4:00 PM – 5:45 PM and 9:30 PM – 11:30 PM
Tuesday, June 22	9:45 PM – 11:30 PM
Wednesday, June 23	8:00 AM – 9:30 AM and 9:00 PM – 11:30 PM
Thursday, June 24	12:30 PM – 3:30 PM

### *Hotel Loading Dock Hours*

Mon-Fri 8 AM – 6 PM | Sat & Sun 9 AM - 4 PM

### *Shipping*

Packages may be shipped to: Hilton Hartford; Attn: Christy Thibodeau, Event Manager; 315 Trumbull St., Hartford CT 06103



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**EXHIBIT SPACE REQUEST FORM      Deadline: April 15, 2010**

Contact Name \_\_\_\_\_

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

I can be reached during the conference on my cell phone: \_\_\_\_\_

*Indicate the quantity that you would like to reserve:*

\_\_\_\_\_ 10' x 15' Display Space (1 table, 2 chairs) at \$450 each, or \$225 for AAM member exhibitor

\_\_\_\_\_ Additional tables @ \$20 each, 4 tables maximum per space. One table is included per space.

*Please check all that apply:*

\_\_\_\_\_ I WILL need electricity.

\_\_\_\_\_ I WILL NOT need electricity.

\_\_\_\_\_ I plan to register for the conference.

\_\_\_\_\_ I plan to place a separate ad in the Convention Booklet.

**CONFERENCE HOTEL - The Hilton Hartford**

For hotel reservations, visit <http://www.hilton.com/en/hi/groups/personalized/HFDHHHF-AAM-20100619/index.jhtml> or call 860-728-5151 and reference Group Name: Association of Anglican Musicians.

***Final payment is due in full by May 15, 2010, to guarantee space reservation.***

*To reserve exhibit space at the Hartford Hilton, please complete this form and mail it with a \$75 nonrefundable deposit (check made payable to AAM 2010 Hartford Conference) by April 15, 2010, to:*

**Alan Murchie  
AAM 2010 Hartford Conference  
c/o Trinity Episcopal Church  
P.O. Box 400  
Southport, CT 06890-1366**